



**ABQ CPCs Council of Chairs
Meeting Minutes – February 2020
February 22, 2020 9:00 AM – 11:30 AM**

Call to Order – Mike Kruchoski (SE CPC) 9:00 AM

Members Present: Eric Jackson (NW), Vicki Williams (NE), Steve Schmidt (SW), Mark Burton (Foothills, resigned), Wanda Harrison (SW), Mike Kruchoski (SE) (in lieu of Ron Halbgewachs), Edwina Kiro (Valley)

Proposed Agenda:

1. Council Leadership
2. Discuss proposed changes to Guidelines
3. Additional topics

Discussion:

Council Leadership

- Election of Council positions: Vicki nominated Eric to serve as Council Lead to conduct meetings and serve as spokesperson; Mike seconded. Approved unanimously. Mike nominated Vicki to serve as Vice Lead; Wanda seconded. Approved unanimously. The Council agreed to hold yearly elections to these positions at the first meeting of the year.
- CPC Guidelines will be amended to clarify that official Council decisions require a quorum of three of the six CPCs, represented by either their Chairs or Vice Chairs.
- Eric raised a recommendation to amend the Guidelines to address Council responsibilities if a CPC Chair fails to fulfill responsibilities under the CASA, approved CPC Guidelines, or any future CABQ ordinance. The CPCs are independent, so removal of a duly elected CPC Chair is the responsibility of the respective CPC. In any unusual circumstances where a Chair or a CPC appears to violate the CASA, Guidelines, or ordinance, the Council must consider whether to investigate and propose an action. It was decided that the Council would serve in a mediation role.
- Other amendments to the Guidelines were discussed. Because completion of the CPA (or CPA Checklist) is currently required, we will request DC Medina to ensure a current calendar is always available online, notifying the CPCs of any changes. It was decided that the Council itself can make recommendations to APD through the City website.
- Mike accepted responsibility to query CPC Chairs' availability for meetings with DC Medina.

Amici Meeting

- All CPC members, including those deemed “removed” from their CPCs for not completing the CPA requirement, have been notified of the upcoming meetings with AUSA Martinez on February 25-26. Wanda and Steve plan to represent the CPCs during discussions about APD’s proposed self-assessment plan and amendments to the CASA. The hearing has been rescheduled for April. CPC members should review the plan and provide comments to the Council.

Email Notifications

- Mike will only send mass emails to CPC members upon the Chairs’ or Council’s requests. He will maintain current email lists, coordinating with Janette Carillo.

Other Business

- We discussed accommodations for hearing impaired community members at CPC meetings. We will request DC Medina provide audio/public address equipment.

- Evaluation of and familiarization with Slack continues. There are subtle differences between different versions of the app. Other digital tools, including Dropbox and Google Docs, are also being evaluated.

- CPC diversity continues to be a concern. Mike and Vicki will reach out to Peter Simonson of APD Forward to discuss their suggestion to nominate diverse candidates. Eric suggested working with APD Forward as our starting point because of their connections with other organizations and associated communities.

- Steve agreed to create a Survey Monkey survey, based on Wanda’s draft, to assess CPC members’ familiarity with, and opinions about, the Strategic Plan, and their willingness to collaborate on the action items (tasks) identified. The survey should be available to email to members by March 1, with initial responses due by March 11. The results would be used to guide the proposed Moving Forward committee.

- We discussed other options to inform our communities about CPCs: monthly newsletter (Mail Chimp); NextDoor posts independent of APD agency status; inputs to the Office of Neighborhood Coordination weekly newsletter.

- The ordinance committee will meet with City Legal (Lindsay Van Meter) on March 3 to continue work on our draft proposal. The implications of CPCs operating under an ordinance include IPRA and OMA requirements. Wanda has requested that Janette Carillo provide documentation about the origins and early operation of the CPCs, but it has not been provided.

- Eric will scan APD’s Self-Assessment Plan.

- Wanda is working on a “welcome packet” for new CPC members. The packet could include a (possible) new logo, list of acronyms, glossary, and bios of all current members, which could be in printed and digital formats. Vicki and Edwina have offered to help Wanda on the committee.

- Wanda is also working on Marketing and Branding. We need a variety of publicity materials to promote CPCs: revised logo, flyers, pamphlets, posters. Vicki will ask Jo Martinez and Dina Soto if they would agree to serve on the committee.

- Mark noted that ten years of APD’s crime statistics (2008-2018) are missing. He had submitted an IPRA request for them, but APD has not been able to provide them.

Adjournment 11:30 AM

Next meeting March 28, 2020